

DUNBARTON SCHOOL DISTRICT
Dunbarton, NH 03046

Dunbarton School Board Meeting
December 7, 2011

Board members present:
Rene Ouellet
Debra Foster
Deborah Trottier
Carl Metzger
Jeff Trexler

Administration present:
Stacy Buckley, Superintendent
Carol Thibaudeau, Principal

Call to Order

Rene Ouellet called the meeting to order at 6:30m and Carol Thibaudeau led the Pledge of Allegiance.

Approval of the School Board Meeting Minutes

Jeff Trexler made a motion made a motion to accept the October 27, 2011 meeting minutes as amended Debra Foster seconded the minutes. ***VOTE: All in Favor. MOTION Passed.***

The minutes are amended as follows:

- Page 4, 5th paragraph: Mr. Trexler stated that"have it change in July 2012" should say "**2013**", not "2012".
- Page 5, 3rd paragraph: Mr. Trexler stated"The rental change..." should read "**charge**", not "change"
- On page 8, 2nd paragraph from the bottom, should be changed to read "**Mrs. Wamser**" not "Mr. Wamser".
- On page 9: Mr. Trexler stated that he would like to clarify Mr. Duncan's comments by stating that the high school in Bow is 15 years old, not 11 years old and that the number of students in Bow right now is 526, not 400 students.
- On pages 11 and 12: Mrs. Foster would like to correct the name of "Diane Pelletier" to "Deana Pelletier".

Jeff Trexler made a motion to accept the November 2, 2011 meeting minutes as written. Debra Foster seconded the motion. ***VOTE: All in Favor. MOTION Passed***

Debra Foster made a motion to accept the November 7, 2011 meeting minutes, as written. Jeff Trexler seconded. ***VOTE: All in Favor. MOTION Passed.***

Jeff Trexler made a motion to accept the November 15, 2011 meeting minutes, as amended. Debra Foster seconded the motion. ***VOTE: 3 in Favor. MOTION PASSED. Jeff Trexler abstained.***

The minutes are amended as follows:

- Page 4: Mr. Trexler requested the change of the word "plan" to read "fund", in the sentence, "Mr. Labore stated that there is \$30,000.00 in the capital improvements **plan**"

- Also on page 4, the 2nd to last paragraph, Mrs. Foster stated that the sentence “ Mrs. Foster also asked that since it is in the Community Center Kitchen, is it part of the liaison with the Selectmen” be changed to read “Mrs. Foster also stated that since it is in the Community Center Kitchen, as the liaison, she will check with the Selectmen.

Correspondence

None

Public Comment

Mr. Ouellet stated that this is our monthly business meeting. He stated that the Board is very interested in the public’s comments and that he is inclined to set up another public forum.

No public comment.

Operations/Financials

A. Manifests and Vouchers

Carl Metzger made a motion to accept the manifests in the amount of \$963,890.35 Deborah Trottier seconded the motion. *VOTE: All in Favor. MOTION Passed*

Mr. Trexler stated that there are a lot of professional development invoices. He inquired as to the process by which the professional staff makes appropriate selections. Mrs. Thibaudeau explained that each staff member has a plan and their selections have to support their goals. In addition, Mrs. Thibaudeau signs off on the selections. Mr. Trexler stated that he wants to make sure there is a policy in place for oversight.

B. Expenditure Report

Ray Labore presented the expenditure report. He explained that the overspend accounts in special Ed are covered by reserves. He further explained that he has frozen the 2150 lines in order to get there. There is an encumbrance of the 2150 line of \$42,800.00.

Mr. Trexler requested that the Board receive the expenditure reports in advance of the board meetings. Mr. Labore will provide them ahead of time when it is feasible.

Mr. Ouellet stated that we are running awfully lean this year.

Principal’s Report

Mrs. Thibaudeau presented:

- Enrollment 196 students. That is 5 more than last year
- We completed day 60 of the school year
- Report cards will be distributed tomorrow. We have a few challenges with the kindergarten report cards but we handled them.
- The school library added e-books for staff members. We have 13 in our library
- Maintenance –the fire rated window was installed in blue room. Tonight at 5 pm, Mrs. Thibaudeau was informed of a drip downstairs going into the gym. It is minimal. Mrs. Thibaudeau thought it was new but the custodian thought we had that dripping problem in the spring. Mrs. Thibaudeau will investigate further.
- American Education week was celebrated

- Winter activities are all organized and will begin in January. We are offering skiing at Pats Peak, zen tangle, drama, bowling at King's Lane
- There is a tradition in Mrs. Spill's 4th grade class where the class makes a donation of brand new teddy bears to the Concord ER.
- December 24th – 30th is the holiday recess
- Student spotlight is December 16th.

Superintendent's Report

Mrs. Buckley presented.

- We are ready to bring forward the EB policies and will present them at the January meeting.
- No school this Friday, December 9th; it is a teacher workshop day
- The high school will hold their winter concert on December 8th and December 15th
- On Thursday, December 15th, there is an SAU Community workshop on technology, curriculum, course offerings and athletics.

PTO Report

Shelley Westenberg presented.

- S'mores night was wonderful. Thanks to Mr. Trexler for providing the wood.
- We are selling our spirit ware on line
- The PTO will host the hospitality wagon for author, Barry Lane who is coming in to talk to the kids
- The 4th grade fundraiser will kick off on Election day.
- We have organized Christmas wish lists for teacher gifts
- We are trying to drum up volunteers to assist the kitchen help.

CIC Committee Report

Mr. Trexler presented. He stated that the CIC doesn't have much to report. He has been speaking with John Stevens of the Energy Committee. Mr. Trexler stated that there will be a quick payback in replacing the gym lighting.

Mr. Stevens stated that he received a budgetary estimate of replacing both the gym and kitchen lighting in an amount not to exceed \$8,450.00 and includes the PSNH 5050 program rebate. This will be a savings of a little over \$2,000.00 per year, with a payback in 4 years. Mr. Stevens also mentioned that we could do zone lighting and the price includes occupancy lighting on all fixtures. Mr. Trexler questioned if the \$8,450.00 price includes the switches. Mr. Stevens replied yes, that the price includes the whole job. Mr. Ouellet questioned the cost of the sensors. Mr. Stevens said the sensors are part of the fixture but we could opt out of the sensors. Mr. Trexler suggested the sensors be used on half the lights. Mr. Trexler suggested that the board discuss this further as a warrant article or put it in the budget. Mrs. Foster asked about the rebate. Mr. Stevens stated that the gross job cost is \$16,900.00. If the job qualifies for the PSNH 5050 program, we get 50% off the cost of the lamps as well as the installation. There is only one vendor in this area authorized by PSNH to offer the PSNH 5050 program.

Mr. Ouellet stated that he is concerned with going out for a project with only 1 bid. \$5,000.00 is the number where we want multiple bids. Mr. Ouellet wants to see who is competitive and who isn't. Mr. Trexler stated that Mr. Stevens should tell the other vendors that Lightec will also be

bidding the job. Mr. Ouellet requested that we receive letters from the vendors who decline to bid.

Regarding the retro-commissioning, Mr. Stevens stated that there are some things that are maladjusted or not built originally as they were supposed to be. The idea is to bring in someone impartial. If it saves 20% of your heating oil bill at the current price and the costs are around \$9,000.00, that is a shade over a 1 year payback. In addition, there are issues with the fresh air make-up here. Mr. Stevens requested to get quotes. Mr. Trexler stated that the CIC has to fine tune what we want to get quotes on. The CIC will come back in January with more information. Mr. Stevens asked if there is a way to get the retro-commissioning done before the end of the winter season.

Mr. Stevens stated that Scott has done a lot of good but doesn't have the instruments and is carrying all of this around in his head. It should be set up that someone can check a manual. Scott has said he would appreciate that. JT

Mr. Trexler then asked about the kitchen lighting and whether they remove the fixtures or just the ballasts. Mr. Stevens responded that they are T12 and the sockets are different. Mr. Trexler questioned if they are surface mounted. Mr. Trexler stated we could opt out of the kitchen lighting this year if we are doing the ceiling next year. Mr. Stevens will secure 3 bids.

OLD BUSINESS

A. 2012-2013 Budget Discussion

Mrs. Buckley stated that since last meeting, she sent updates to the budget to the Board.

There was a question on the special ed middle school line item. She stated that they revised that line. There was question regarding amending the tuition. We will look at it in January when we have more information.

Mrs. Buckley stated that Goffstown adopted SB in 1997.

Mrs. Buckley stated that we use Waypoint to process Medicaid. They take 9%. She expects our revenues will be less so she reduced that to \$500.00. She stated that she is anticipating less collection.

Mrs. Buckley then stated that overall the end result is a small increase of \$1,547.00. We still need to discuss Mrs. Thibaudeau's wish list and the support staff agreement.

Mr. Ouellet mentioned that we have to consider the way the appraisal is done that the rental fee is based on. Mr. Trexler stated that this affects our budget and is a significant amount. It is approximately \$40,000.00 – \$45,000.00.

Mr. Trexler also stated that in some of these years we underpaid. The rental rate was fixed even though it should have changed. Over the last 2 years, it appears that Goffstown used the appraisals done by the Local Government Center. The more recent appraisal doesn't meet the agreement in the Area Agreement. Building contents is not part of our agreement. Also, this doesn't take into account any depreciation costs.

Mr. Trexler made a motion that the proposed 2012 – 2013 Dunbarton School District Budget to be presented to Dunbarton voters raise and appropriate an amount for Goffstown tuition for Area Schools to include a rental charge rate based on the most recent certified appraisals of buildings and sites in compliance with Section 3B of our Area Agreement; and that we extend the November 1 deadline set forth in the Area Agreement for Goffstown to provide such certified appraisals to January 2 for this current budget season only. Debra Foster seconded the motion. ***VOTE: All in Favor. MOTION Passed.***

Mr. Ouellet stated that the appraisal that the rental is being based on is not in compliance with the Area Agreement. We have addressed how the Area Agreement is being carried out. In 2008 there were adjustments with a joint board. Mr. Trexler stated that we have 2 issues – the current budget and past practices.

Mrs. Buckley stated that Dunbarton can ask for a clarification meeting.

Mr. Trexler explained that January 2nd is used because it is a couple of days before our meeting. This issue affects how we treat other issues. Mrs. Foster stated that if we vote for this motion, then the message gets sent to Goffstown.

Mr. Trexler further explained that this motion sets the parameters for our budget. If we don't get a certified appraisal, then what other number do we use. The LGC number doesn't meet the terms of the Area Agreement. Our proposed budget should have the numbers based on a certified appraisal. Mr. Ouellet stated that he is concerned that we are constraining ourselves. He further stated that we need to bring more attention to this issue.

Mr. Trexler stated that if there is a disagreement, then it goes to the NH DOE. Mrs. Foster stated that if it isn't adjusted in time, we could get billed for the \$45,000.00.

Mrs. Trottier stated that she doesn't want to do this without also having a joint meeting of the Area School Boards to discuss clarification. The problem is that the Joint Area Board meeting could be in late January. Mr. Trexler stated that we have to declare our intent of our budget. It may make differences in the choices we make, i.e. Carol's wish list.

Mrs. Buckley stated that if we reduce our budget, we need to have some wiggle room. She stated that we can finalize our budget in January.

Mr. Ouellet stated that this is making a clear statement and it is perfectly called for.

Mr. Trexler made a motion that we request a joint meeting of the Area School Boards in accordance with Section 7 of our Area Agreement for the purpose of discussing the implementation of rental charge provisions throughout the term of our current agreement and negotiating an equitable settlement of any differences. Mrs. Foster seconded the motion. ***VOTE: All in Favor. MOTION Passed***

Mr. Trexler reviewed NH RSA 195-A:5 and how it compares to what the Area Agreement states. The NH RSA states that The state board shall cause to be held, at reasonable intervals, at the request of a school board or school boards of the receiving or sending district, or on its own motion, a joint board meeting of the school boards of all school districts in the authorized regional enrollment area for the purpose of consulting and advising about any and all matters of joint interest. Each school board shall be entitled to 3 representatives at such meetings, which

shall be presided over by an agent of the state board designated by the commissioner of education. Such meetings shall be advisory, consultative, and informational in nature and shall not infringe upon the legal authority and responsibility of the school board of the receiving district over the schools within such district.

Mrs. Buckley stated in past practices, the board has had 3 representatives. She stated that they have had someone from the DOE attend. It is a legal question. The NH RSA may trump the Area Agreement. Mr. Trexler would like to have input. Mrs. Buckley will get an opinion.

Mr. Trexler stated that we have 2 past years where the higher appraisal is used. The idea is to talk about this with other districts. Also, we have underpaid in past years and need to take that into account.

Mrs. Buckley will draft a letter to the boards alerting them to the call for a joint meeting of the Area School Boards. In addition, Mr. Ouellet will contact the chairs of both the New Boston Board and the Goffstown Board. Mrs. Buckley will also contact the state and ask a rep to attend. They are looking at mid January.

Mrs. Foster asked about the library shelving in the proposed budget. Mrs. Thibaudeau explained that it is being done in 3 phases. Mrs. Foster asked if we could skip a year since the shelves are not bowing.

Mrs. Foster stated that the scrubber is in the budget and not on the wish list. Mrs. Thibaudeau explained that the scrubber is for cleaning the tile and gym. It will do a better job cleaning the floor other than a hand mop.

Mr. Foster then asked about a line item salary that went down - Administrative services secretary salary on page 52 She asked why it went down since there is no change in the number of days for the secretary. Mrs. Buckley will look into it.

Mr. Ouellet stated that we are not finalizing the budget tonight. Mrs. Foster mentioned the wish list items and asked about the order of priorities.

Mr. Trexler asked about bussing. Mr. Labore explained that previously Dunbarton and New Boston had late busses that were never charged. That is a new contract provision. We are in year 2 of the 5 year contract. This is going to be budgeted for year 3.

B. AREA Agreement Review Committee Update

Mr. Ouellet stated that we have a number of areas of focus that we have been pursuing. We have more information. In some we have some decisions to make.

He explained that there are two major areas – negotiations for renewal of the Area Agreement and our exploration of a comparison of an Area Agreement with Goffstown as to what we would get from an Area Agreement with Bow and the financial implications.

Area renewal negotiations: Mr. Ouellet stated that our last meeting was a presentation of some proposals. It was not a negotiation. We may have more refinements to make.

Mr. Ouellet further stated that New Boston came forward with a bunch of ideas for the renewal of the Area Agreement but there was also some info from a member that they might not want to proceed with renewal this year at all. We will meet Friday night at 6 pm.

We did all those presentations and left with a task to review the proposals that have been submitted so we have a clear view of where we are headed.

The Board reviewed New Boston's proposals. Mr. Ouellet stated that New Boston put their major changes in Article 6. They want to have a voting membership. Mr. Ouellet reported that to Board tried to note that we already have the ability to sit and participate in those meetings. New Boston seems to be adding voting. They are asking the board members have a vote on any committee. New Boston stated the Curriculum Education committee but then they expanded it.

Mrs. Foster stated that New Boston wants equal representation on the Board. Mr. Ouellet stated that the current members of the Curriculum Education Committee are the Goffstown School Board Members. Mr. Trexler said we fought this battle once and that it is not worth fighting again. Mr. Metzger stated that we can be in the meeting and they take our comments into consideration. Mr. Ouellet doesn't see what having a voting member gains. It does have the potential to antagonize. Mr. Trexler stated that the full school board ratifies the recommendations of the committee. Mrs. Foster stated that she understands why New Boston wants to have this in. Mr. Ouellet stated that this language belongs in Article 8.

Mrs. Foster stated that administration has asked for representatives of the Boards to make recommendations. We can participate in the curriculum committee if we choose.

Mrs. Trottier doesn't think we need to fight this battle.

Mr. Ouellet explained that in Article 2 Section A New Boston added language; they added in "non-public session as appropriate". Mr. Trexler stated that we should strike "non-public session". Mrs. Foster stated that there was communication throughout the whole process for accreditation. We had a very good relationship with Goffstown and got what we needed. It may not be necessary to have that language. Mrs. Trottier commented that it might be in our best interest to confirm the practice by putting it in writing. Mr. Ouellet stated that his only addition is to cross out "as appropriate".

Mr. Ouellet stated that we might want to add language to make clear the process by which a parent can address any concerns about the students' education at Goffstown high or the middle school. NB suggested we add language "and/or legal counsel". Mr. Trexler doesn't think it is necessary to state this, as parents can always bring counsel.

Mr. Ouellet also explained that New Boston made some comments about Article 3A concerning the computation rates and due dates. We suggested a lot of language for section B. Mr. Trexler stated that the current agreement talks about estimated tuition rates and how to adjust them at the end of the year. There are 3 computations; budgeted computation, estimated tuition rate developed next fall, and the final tuition rate when adjustments are made. Mr. Trexler handed out a chart of data sources for proposed Section 3. Mr. Trexler then described the various scenarios of calculating the tuition rate as outlined in the charts. He explained that with the budgeted tuition rate, the financial data source is the Goffstown School Board Proposed Budget,

while the financial data source for the estimated tuition rate is the Goffstown Voter approved budget. Mr. Trexler further explained that in Appendix A.3, the final tuition rate, the data source is the actual Goffstown revenue and expenditures. The divisor is the actual ADMA at the end of the fiscal year; same with Rental charge.

Mr. Trexler re-wrote Section 3 of the Tuition rate calculations and presented a draft to the board for their consideration.

Rene Ouellet stated we are in our 3rd or 4th draft. Every time we've written it, we've fine-tuned it. Mr. Trexler asked for comments. Mr. Labore stated the definition of ADMA and whether the group will look at the state number or look to the calculation that can be done by the Superintendent. Mr. Trexler stated that the intent is for the Superintendent to do that. Mr. Ouellet asked the SAU to look at this Section 3 re-write for their comments.

Mr. Trexler then discussed further proposals to the Area Agreement. He stated that in Article 4, we beefed up the language for pull out services. In Article 10, we put in the language "upon request." In Article 13, we added language that if we withdraw that some of our students can continue at the high school.

Mr. Trexler then addressed item 17 of the Area Agreement – the term. He questioned if this Board wants to propose a term or 1 year. He explained that one year would give us one more year to do more diligence and form a study committee with Bow. Then in 2013 we could present a revised Area Agreement with Goffstown and an Area Agreement with Bow and let the voters choose. One year pushes us out and allows us as a district to prepare both plans and present both plans to the voters. Mr. Ouellet stated that we are quite late in the season to negotiate. Mr. Ouellet doesn't know what to make of the comment of the New Boston member who is not on the committee. That person said that New Boston may not put the same Article on their Warrant. Mr. Ouellet stated that they have to put on the warrant the article what the Area Committee comes up. This would also give New Boston more time to study their options. Mrs. Foster asked if 2 of the towns voted then would it go forward. Mr. Trexler stated that the Board acts on the majority of the members. Mrs. Foster stated that we are feeling under the gun and this would give us more time to explore our options. Mr. Trexler read NH-RSA 195-A:3 (XI).

Mr. Metzger stated that he wants to hold off to see what Goffstown and New Boston are coming back with. Mr. Ouellet stated that he is inclined to call the New Boston chair to get a sense of what they are attempting to get done. Mr. Trexler stated that this issue has to come up on Friday.

Mr. Ouellet stated that we can ask New Boston to caucus and have a conversation at the meeting. Regarding timing, we submitted our revised Area Agreement in January 2004 to DOE. Mrs. Buckley stated that we are on the DOE Jan. 18th agenda.

Mr. Trexler asked what to do with the format Section 3. He will put together the section 3. Mr. Ouellet stated that this replaces D2 – D9. Mr. Trexler thinks it covers all the clarification points and addresses New Boston's points.

Comparing Bow and Goffstown

Mrs. Foster stated that the curriculum committee met 2 times and emailed back and forth in preparing its summary. Jarrett Duncan presented the summary. We compared the middle school and high school in both Bow and Goffstown.

Mr. Duncan handed out a chart of accumulation of all the information readily available. He explained the source of the information. He further explained that in general if you take Bow high school and Goffstown high school, the educational opportunities are very similar. Mr. Duncan stated that the settings of the schools are different but didn't comment because he attended the Bow tour but not the Goffstown tour.

Mr. Duncan reviewed the SAT scores and AP scores. He also stated that Goffstown has honor classes for core classes and Bow has heterogeneous classes. He further stated that the last page of the hand out outlines the answers to the questions asked of Goffstown and Bow.

Lori Wamser stated that we can send the chart it to whoever wants it. She commented that the committee did an incredible job in assembling the information. It's not necessarily cut and dry. Mr. Duncan stated that the teacher student ratio jumped out.

Mrs. Foster stated that we are still missing some special ed information. Mrs. Foster also stated that we don't have in here how many Dunbarton students use the vocational tech program. Bow doesn't have any Voc. Tech in the school, they have to go to Concord. We did have tours. We had a group that went to Bow middle school and high school during the day. In Goffstown, we had evening tour of middle and high school in Goffstown. Next piece is to see how it feels during the day to be fair in the comparison.

Mr. Trexler asked if in Bow if kids sign up for voc tech, do they take all their classes in Concord. Lori Wamser stated that no, they take their core classes in Bow. She stated that approximately 36 students go to the Concord Voc Tech.

Mr. Ouellet asked about state ranking for middle school and whether it is based on NECAP scores. Mr. Ouellet then stated that the high school numbers correspond to the NECAP scores.

Nancy Goldstein of Flintlock Road stated that Goffstown is rated as a top school in the state. She commented on the AP selection and that Goffstown has a much more demanding program. She commented on the excellent music program at Goffstown high school.

Mr. Trexler stated that it is important to digest this information.

Mr. Trexler gathered some preliminary estimates of tuition rates for Bow. He explained that he worked with the Business Administrator in Bow. They first worked with this year's numbers. Mr. Trexler handed out a chart of the Dunbarton-Goffstown and Dunbarton-Bow preliminary cost comparisons. He explained that in Table 1, he separated the operating cost and rental rate. Table 1 is the high Goffstown rental rate using the high appraisal values. Based on that high rate, the total rates are somewhat similar. The total estimated tuition expense for Goffstown is \$2,173,494.00 and \$2,490,796.00 for Bow. The cost for Bow is approximately 15% higher. The overall costs with the SAU estimated expense is an approximate \$280,000.00 difference between Bow and Goffstown.

Mr. Trexler then explained Table 2, using the low Goffstown rental rate. He explained that Bow has done their best to estimate what their expenses are applied to each school. This is their best

estimate. They went through the same format SAU 19 uses. The estimated tuition expense for Goffstown under Table 2 is \$2,125,894.00 and \$2,490,796.00 for Bow. The difference between Bow and Goffstown is \$328,339.00.

The estimated SAU Expense for Goffstown is \$145,668 for Goffstown and \$109,105 for Bow. Currently Bow is a single SAU. A lot of the state statutes don't apply to them. Once they become a multiple district, they would have to handle our budget. Mr. Trexler thinks their numbers are low for the SAU expense. Currently \$109,000 is 15% of the total if the total goes up to \$300,000.00, then the difference is \$45,000.00 more for Dunbarton.

Mr. Trexler explained that Bow estimated the addition cost to handle our kids is about \$585,000.00. That number may be low. Mr. Trexler also stated to Bow is getting \$2.5 million in revenue.

Mr. Ouellet stated that the problem is that no 2 school districts develop their budget the same way. A lot of their responsibilities that our Superintendent takes care of is in their operating costs. It is complicated. This is just an estimate. This is based on the current year information. In 2014 the enrollment will be different.

Mr. Trexler also passed out a brochure outlining the population economic statistics, median household income and tax rate valuation. He explained the tax rate impact per \$100,000 expense. In Bow the impact is 9.6 cents. In Dunbarton it is 32.8 cents. In Goffstown it is 7.6 cents and in New Boston it is 18.8 cents.

Mr. Trexler stated that it costs us so much to raise money. The Bow Chair said the tuition is negotiable. Mr. Ouellet stated that the Community of Bow has to be in agreement and the rental charge side may be where there is some negotiation. Mrs. Foster stated that Bow may not be in favor of having Dunbarton pay less per student than Bow does.

Mr. Trexler discussed the enrollment history of Bow, Dunbarton and Goffstown. .

Mr. Metzger addressed transportation. He explained that he spoke with the Goffstown Truck Center and that transportation is done by miles. Bow is .5 miles less so the cost would go down, if the busses stay in Dunbarton. Mr. Metzger explained that overall it is better if we house the busses in Town. Otherwise, the miles will be calculated from the Goffstown Truck Center.

Mr. Metzger also stated that Bow doesn't have a truck center. They own their own busses.

Mrs. Foster stated that we have covered quality but we still haven't answered culture. We need to really look at Special Ed. Also, Goffstown is open to us touring the schools during the day.

Mr. Trexler stated that our goal is to make some hard decision at our January meeting.

A Public forum on the Area Agreement and Committee update is scheduled for January 4th, along with the regular Board meeting. Mrs. Foster stated that this will give us enough time to have the tour and get missing information. Mrs. Foster asked that the notice of the meeting be posted in the Goffstown News, the Concord Monitor, on the new sign by the library and posted on the website.

NEW BUSINESS

A. Food Service Update

Mr. Labore stated that the budget numbers are coming down and spending is coming down. The base year of 2010 was almost 46% and 2011 that dropped to 29.36% and this year it is 23.83%. We are looking at a good probability of breaking even. Mrs. Thibaudeau stated that it is almost impossible to do the job in 32.5 hours. She stated that the kitchen person is creative in the kitchen. She is a self starter and meals are delicious. She needs more hours. She needs more help. She has to spend ½ hour each day justifying the account. She averages 70 meals a day. We are going to burn her out. Mrs. Thibaudeau would like to see more hours for her. Mrs. Buckley questioned which is more effective, adding more hours or adding help.

Mr. Ouellet asked Mrs. Thibaudeau to bring a proposal to the board. Mrs. Thibaudeau will present a couple of different scenarios.

Mr. Trexler asked if we could subsidize the program to 10%. Could this be put into the budget. Mr. Ouellet stated that if we have the numbers in January, we might be able to do something this year. Mrs. Foster mentioned that if we propose that we have to go to the voters with a warrant article.

Mr. Ouellet stated that he wants to see where the numbers are. Mr. Labore will look at the federal language.

B. Special Education Update

This issue was moved forward for discussion at the January 4th meeting.

C. Draft 2012-2013 School District Calendar

This issue was moved forward for discussion at the January 4th meeting.

D. 2012 Warrant Articles

Mrs. Buckley handed out sample warrant articles for the board's review.

E. Delegate Assembly

Mr. Metzger volunteered to be the delegate to the Delegate Assembly on January 14th.

Mr. Trexler requested that the gift of Betty Noyes be put on the agenda. Mrs. Thibaudeau stated that the money has not been received yet. Mr. Labore can open an account for the money when it is received.

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE MEETING

PUBLIC COMMENT

Nancy Goldstein, 97 Flintlock Road stated that we should have a formal tour of Goffstown. Upon review of the charts, Mrs. Goldstein questioned if the test scores in Bow include special ed. Mr. Ouellet stated that the numbers are comparable. Mrs. Goldstein also questioned if Bow has an alternative program.

Clem Madden, 4 Putney Road asked why the Board isn't negotiating less than a 2.5% rental charge. Mr. Ouellet stated that he is not comfortable with proposing less. Mr. Trexler stated that we fought that battle before in our last negotiation. Goffstown was proposing 3% at that time. Mr. Madden commented that it is not stipulated that we have to pay a rental charge. Mr. Trexler stated that the tuition is negotiable on every level. We have to keep in mind that Goffstown has to keep these buildings. It is fair to share some of that cost. In addition, we want the receiving district to update their school. Mr. Ouellet stated that he went back to the School Board Association and there are 20 AREA Agreements in the state. They each have rental charges. Mr. Ouellet stated that it is more important to get the appraisal squared away.

Lori Wamser, Concord Stage Road asked who coordinated the appraisal. Mr. Ouellet stated that the Goffstown School board engages an appraiser through the SAU. Mrs. Wamser then asked if the Goffstown school audits are complete. Ray replied no but he is hoping they will be complete within the next 2 weeks. Mrs. Wamser is also looking for 6/30/10 school audit for Dunbarton, and 6/30/11 for Goffstown and the SAU.

Jonathan Routhier asked if the Board has figures per FTE (full time equivalent staff) and if the Board is conducting a facility analysis. Mrs. Foster stated that we haven't done that. Mr. Routhier asked about expansion capacity. Mr. Trexler stated that Bow has had up to 660 so if we add our students, they will be up to 660.

Brian Nault asked Mr. Trexler about the estimation of tuition. He asked if the number for Bow is based on the 2.5% Mr. Trexler stated that they have similar numbers to Goffstown. He explained that he went to the Bow website for the assessed value and that is why the numbers are reasonable. Mr. Nault also questioned the estimated SAU expense. Mr. Trexler estimated it could be \$45,000.00. Our ratio is 16%. Mr. Nault also asked if Special Ed in Bow is separate. Mr. Trexler explained that they did break that out.

Mr. Madden asked if there is any way to anticipate the impact of the proposed bonds that Goffstown is voting on. Mr. Labore stated it is \$2.8 million. Mr. Trexler stated that it would add \$3 million to the value. Mrs. Buckley stated that it is not a done deal yet and the Goffstown board is still weighing that.

Mr. Jarrett Duncan asked what is the impact of the \$2.8 million bond? Mrs. Buckley stated that presently we can't hold a track meet because of the condition of the track. The track would be moved to the high school. Also, there is an upgrade of the theater. It would create a storage unit.

Deborah Trottier made a motion to go into Non-public session to discuss a personnel matter at 10:11 pm. Mr. Trexler seconded the motion. ***VOTE: All in Favor. MOTION Passed.***

Mr. Trexler left the meeting at 10:12 pm

NON-PUBLIC SESSION RSA 91-A:3, II

Mrs. Buckley stated that there is a \$250.00 stipend that each board member gets. She asked how the board would like to split that stipend between Mr. Trexler and Mrs. Noyes' estate.

Mrs. Buckley stated that Mr. Trexler reported that he would donate whatever the amount is to the PTO.

Mr. Ouellet made a motion to split the stipend prorated to the date Mr. Trexler attended his first meeting. Mrs. Foster seconded the motion. ***VOTE: All in Favor. MOTION Passed.***

Mr. Ouellet made a motion to leave non-public session as 10:16 pm. The Chair took an individual voice poll of each Board Member. ***VOTE: All in Favor. MOTION Passed***

ADJOURNMENT

Mr. Metzger made a motion to adjourn at 10:16 pm. Deborah Trottier seconded the motion. ***VOTE: All in Favor. MOTION Passed.***

Judith van Kalken
School Board Recording Secretary