



**DES PTO**  
**Meeting Minutes**  
**September 14, 2011**  
**6:45**

The following is an account of the minutes taken at the Dunbarton PTO meeting held between 6:50& 8:10 PM on September 14, 2011.

**Attendees**

**PRESIDENT:** *Shelley Westenberg*

**VICE PRESIDENT:** *Lisa Cross*

**MEMBERSHIP CHAIR:** *Donna Nault*

**TREASURER:** *Nancy Sherman*

**FUNDRAISING TEAM:** *Christine Pollock, Michele Speckman*

**EASY MONEY:** *Chanti Berube*

**SECRETARY:** *Annie Bullis*

**Meeting Agenda**

- Welcome & Sign in
- Principal's Report
- Approval of May Minutes
- Treasurer's report
- 2011-2012 PTO Budget review and vote
- School Board Meeting update

## Dunbarton Elementary PTO September 2011 Minutes

- Old Business
- New Business
- Scholastic Book Fair Update
- Old Home Day
- Staff project applications

### **Motions Voted On & Approved**

1. Motion was made by Nancy Sherman to approve the May Minutes. Seconded by Jill Cross.
2. Motion was made by Chanti Berube to approve the July and September Treasurer's reports. Seconded by Christine Pollack.
3. Motion was made by Michelle Novakoski to approve the projected 2011/2012 budget with amendments to adding \$400.00 for expenses for language lessons, and figuring out what the income or expense will be for Spirit wear. Seconded by Nicole Spaulding.

**Motions Denied or Benched**

DENIED: None

BENCHED: None

**Topics of Discussion**

**Principal's Report**

Enrollment is up this year with 196 students.

Work over the summer was done in the building. The gym floor was refinished, painting, new shelves in the library and new library furniture.

The Strings Teacher Mrs. Twigg is leaving and the school is hoping to replace her, possibly by the end of the month.

The Kindergarten report card is being revised this year.

The Technology plan was improved upon and is in compliance with the State Department until 2014.

Mrs. Spenser is the Media Teacher.

There is a new enrichment schedule and Mrs. Schultz is the coordinator.

NECAP testing is coming up for grades 3-6.

**2011-2012 PTO budget and review**

The proposed budget was reviewed with the following amendments: Language Lessons was added back into the budget with a \$400.00 projected expense. Spirit wear needs to have an inventory conducted to determine the actual expense/income.

### **School Board Update**

Shelley Westenberg attended the September School Board meeting and gave a report on this. See school board minutes for details

### **Old and New Business**

Alexis Wallace will continue to donate her time and conduct Parenting workshops. The first workshop is scheduled for October 3<sup>rd</sup>. Lara Routhier will now be working with Ms. Wallace on these workshops.

The Harvest Moon Supper is November 5<sup>th</sup>. The preliminary meeting will be schedule soon.

The Spring Fling and the Staff Luncheon were successful.

Kindergarten BBQ was fun.

The School Directory is currently being updated and will be out soon.

The sand in the playground needs to be replenished. There is some concern with the current condition of the sand, (Bees, cat litter etc). Michelle Novakoski will inquire into alternative ground cover.

Jill Cross is the new volunteer coordinator. She reports that the volunteer program has changed this year. All volunteers, new and existing will need to attend a yearly mandatory orientation class. A video will be reviewed and a waiver signed.

The School board will hold a special town wide meeting to discuss the AREA agreement with Goffstown.

**Scholastic Book Fair Update**

The Scholastic Book Fair is being held again this year from 9/14-9/22.

**Old Home Day**

Old Home Day is scheduled for September 17<sup>th</sup>. Volunteers are needed for baking and manning the PTO Table as well as face painting.

**Staff Project Applications**

There are 3 cut off dates for Staff Projects Applications.

The first application for funding is for an Earth Day Project for a story Teller/Magician.

**Other Business**

Chanti Berube reports that Kim Belanger is looking to form a sub-committee for maintaining the gardens at the school.

Meeting adjourned at 8:10 PM

NEXT PTO MEETING will be held WEDNESDAY, October 12<sup>th</sup>  
at 6:45 PM.

*\*\*\*Please note these meeting minutes haven't been officially*

Dunbarton Elementary PTO September 2011 Minutes

*approved yet\*\*\**